



95 Brady Street
San Francisco, CA 94103
415 541 9001
info@sfhac.org
www.sfhac.org

SOUTH BAY + PENINSULA COMMUNITY ORGANIZER

San Francisco Bay Area

The Housing Action Coalition (HAC) is a nonprofit that advocates for building more housing at all levels of affordability to help alleviate the Bay Area's and California's housing shortage, displacement, and affordability crisis.

We're looking for an inspired, creative, strategic, detail-oriented, project management pro to serve as our South Bay + Peninsula Community Organizer. In this role, you'll lead HAC's outreach efforts to community members, public sector employees, and appointed/elected officials in Santa Clara County and San Mateo County.

This is an ideal role for someone with an aptitude for cultivating relationships and building coalitions, and a passion for helping to solve our region/state's housing headaches!

Please send CV/Resumes along with a cover letter to Corey@sfhac.org. Resumes without a cover letter will not be considered. Applications must be received by **Monday, May 3 at 5pm**.

Responsibilities include:

- Equipping and mobilizing individuals to become local advocates for bringing new housing to their neighborhoods.
- Educating neighbors on housing policy, legislation, and housing development projects.
- Inspiring and training neighbors, local businesses, community groups, and others to advocate for bringing new housing to their neighborhoods.
- Identifying new coalition partners and cultivating relationships to engage more community members in our pro-housing work.
- Writing and publishing community-focused communications (e.g. emails, blog posts, editorials, action alerts, social media posts).
- Managing a suite of easy-to-use tools that help neighbors make their voices heard to local planning commissions, city councils, and other local decision makers.
- Engaging and training grassroots community leaders to lead local pro-housing campaigns.

Qualifications:

- Works well independently and as part of a small, fast-paced team.

- Passion for making all Bay Area cities more inclusive by creating more housing at all levels of affordability.
- Solid understanding of land use, local politics, and South Bay/Peninsula community dynamics around housing.
- Skilled listener who can quickly understand and assess neighborhood needs.
- Strong organizational skills.
- Impeccable copywriting and copy editing abilities.
- Confident public speaker who is practiced at delivering presentations and leading trainings.
- Excellent written and verbal communicator and storyteller.
- Nimble, creative thinker.
- Demonstrated ability to work effectively with people from diverse racial, cultural, and socio-economic backgrounds.
- Level-headed, optimistic, and empathetic to neighbors' needs.
- Available to attend early morning and evening meetings as well as weekend events.
- Able to travel around the region to attend meetings and conduct neighborhood outreach.
- Experience managing digital content.
- Proficiency with Microsoft Office (Excel, PowerPoint, Word).
- Prior experience with Wordpress, Salesforce, and Action Network is a plus.
- Established media, community, and political relationships a plus.

Some of the benefits of working for HAC:

- Mission-driven organization with the ambitious goal of alleviating the Bay Area and California's affordability and displacement crisis.
- Awesome team of high impact, low-ego people who are deeply committed to advancing pro-housing projects and policies while having a good time.
- Flexible work schedule.
- Professional development coaching.
- Employer-paid medical, dental, and vision insurance.

Salary and Title:

This is a full-time position reporting to the Deputy Director. Salary based on experience, plus opportunity for bonuses, and generous benefits.

Location: Santa Clara and San Mateo County.

HAC is deeply committed to diversity. We strongly encourage people of color, first-generation Americans, new parents, single parents, people with disabilities, and members of the LGBTQ+ community to apply.

HAC is an equal opportunity employer. This means that we don't discriminate against people because of their race, ethnicity, sex, age, religion, national origin, marital status, pregnancy,

personal appearance, veteran status, disability, sexual orientation, gender identity or expression, family responsibilities, or political affiliation.